

MGMT 345 Assignment 1

Word Resume' & Internet Posting
Due by 11:59 p.m., 2 February 2006

You must upload the assignment to a publicly accessible web server and submit the location including the name of the file (full URL) through the lab's website prior to midnight, 2 Feb.

Create a resume' for yourself using Microsoft word. If you do not want to post your actual name and contact information on the Internet, you may use a pseudo name. Use any resume' template you wish and include all pertinent information. A significant portion of your grade for this assignment will be related to the style and content of the resume you submit, so make it as attractive as possible.

Save the resume' as a Web Page (type .htm or .html). Open the file in your web browser to make sure that everything displays the way you intended it.

Upload the complete web page (including any supporting files like background images, pictures, etc.) to a publicly accessible web server (e.g. <http://mypage.siu.edu>). Open the web page from the remote server in your web browser to make sure that all of the necessary files have been uploaded and the page is accessible.

If you don't receive a receipt confirmation from the website, you must assume that they did not receive your message or they weren't able to access your web page and re-submit it. You should also monitor the e-mail account configured in your profile to see if the instructor replied to your message indicating that they could not find or open the URL that you submitted.