



MGMT 345 – Computer Information Systems

Instructor: Andrew Aken

Office: College of Business and Administration – Rehn 208

Office Hours: Monday 12:00 – 3:00 p.m.

Thursday 09:15 – 12:15 p.m.

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Website: <http://siu.globaleyes.com/2006-Spring/MGMT345/>

Prerequisites:

CS200b or IMS229

Course Policies:

1. Class Attendance and Preparation Policy

Class preparation is strongly suggested. The instructor reserves the right to cancel any lecture when the majority of the class is unprepared or the attendance falls below 66% of the class enrollment. Course requirements will not be reduced to compensate for such cancellations.

2. Academic Dishonesty Policy

Any student caught cheating on any assignment will automatically receive a 0 on that assignment. Cheating includes, but is not limited to, submitting work that is not your own on individual assignments or providing your work to someone else to submit as their own.

Lab Assignment Grades

Posting Resume'	1	50
Research Project	1	200
Scavenger hunt	1	50
Excel	3	250
Access	1	30
Presentation	1	10
Participation		10
Total		<hr/> 600

I use the following scale to assign grades:

Assignments will be graded on a Pass/Fail basis with various gradients of Passing available:

- P- Student barely met assignment goals
- P Student performed well on assignment
- P+ Student exceeded assignment goals

All assignments must be uploaded through the Lab's website or via e-mail to ajaken@cba.siu.edu if the website is not available. It is not acceptable to upload the assignments through WebCT or by sending e-mail to the lecture instructor or any other lab instructor.