MGMT 345 Sections 1 & 3 Assignment #3

Lab 6 from the O'Leary Excel 2002 book.
On Your Own #2, Kids Express Inventory Analysis (page EX6.59)
Due 9 October 2003

You must e-mail the solutions to me at ajaken@cba.siu.edu prior to the beginning of the lab on 9 Oct.

Lab 6, On Your Own #2: The Kids Express Toy Company needs help with its inventory. Create a worksheet that has 20 inventory records. The records should contain a product identification number, description, wholesale distributor, wholesale price, retail price, and quantity on hand. Format the worksheet in an attractive manner. Sort the records *primarily by distributor and secondarily by product ID number.* Filter the records to display a selected distributor. *Create a summary table which lists all of the distributors, counts the number of entries for inventory items from that distributor, and sums the total quantity of all products available from that distributor. Add a worksheet which displays an appropriate chart showing the relative quantity of items available from each distributor. Name the worksheets appropriately.*

Include a header or footer that displays your name, section number, and the current date in the worksheet. Save the workbook as **<YourName>KidsExpress.xls** and e-mail the completed spreadsheet to me at ajaken@cba.siu.edu.